



Information Sheet

Athletics

It is important that the school be aware of any physical limitations that would interfere with the full and active participation of your son or daughter in all our programs. Please provide the appropriate documentation of any ailments or injuries or physical therapy prescriptions from your child's physician to the Health Office. If there are questions concerning a student's athletic participation, a second opinion will be asked for by the school. This visit will be the parent's financial responsibility and will be performed by a school appointed physician. Hyde will contact you prior to this visit.

Phoenix Store

School supplies, toiletries, laundry cards, Hyde clothing/athletic wear, etc... may be purchased at the Phoenix Store.

Damage to School Property

Normal and customary repair to school property due to everyday use is covered by the general fee. Major or deliberate damage to dormitory rooms and other school property will be documented with an estimate of repair cost and sent home for parental information. Payments for these repairs will be expected. A contract to this effect will be signed by both student and parent(s) at the time of registration.

Dress Code

The spirit of the dress code is neat and clean. All students are asked to evaluate their current wardrobe and eliminate any articles of clothing or accessory which result in projecting a negative image. Please refer to the equipment list and the dress code sheet for a more detailed description.

Medical Program: Hyde School Secondary Insurance

If your child is injured during sports or suffers an accident while at school all medical bills will be submitted to your primary Medical Insurance Company. The Health Center will issue a letter of instruction and a school Notification Injury form to the parent/guardian of the injured student. Part II of the Notification Injury form will need to be completed by the parent/guardian prior to submitting to the secondary insurance company. Once your primary insurance has processed the claim and if there is an outstanding balance - mail the Notification Injury form with an itemized bill from the provider and the Explanation of Benefits (EOB) from the primary insurance company to the secondary insurance to be considered for accident/injury medical expense benefits. If there is a remaining balance after all claims have been submitted and processed by secondary insurance it will be the parent/guardian's responsibility to pay the medical provider directly.

Laundry

The school has card-operated washing machines and dryers for student use. A laundry service may be contracted with a local vendor. Please call C&D Laundry at 207-729-9626 for more information. Dry cleaning service is also available.

Room Furnishings

Each student is supplied with bed, bureau and desk and chair. Students must bring their own blankets, bed linen, pillow, towels, laundry bag, alarm clock, and desk lamp. Radios and stereos are allowed, as well as furnishings which make the room more homelike. **Hot plates, coffee pots, televisions, microwaves, heaters, and other electrical appliances are not allowed.** A lockable storage trunk is also recommended.

Student Cars - (Day Students Only)

Student automobiles may be driven to or from school only with prior authorization of the Dean of Students.

Transportation

Transportation is a variable and separate expense. The school will charter buses to Portland, ME, Danvers, MA, South Station in Boston, Portsmouth, NH, Manchester, NH Airport and Logan Airport in Boston for the Thanksgiving Break, Christmas Break and March Break. The students will need to sign up if they want the bus service and the cost will be deducted from their bank account. Air transportation is available through the Portland Jetport. Limousine service is available through Mid-Coast Limo at 1-800-937-2424. You are responsible for making arrangements for air transportation or limousine service.

Withdrawals

If the student withdraws without properly notifying the Dean's Office, Hyde School takes no responsibility for personal belongings left on campus. As a courtesy to the family, every effort will be made to locate and pack such belongings for shipment to the family. For this service there will be a \$25.00 fee plus shipping charges and a fee of \$5.00 per box. Shipping cannot take place until these charges have been paid to the school. Because of shipping and packing problems, bikes and skis cannot be included in this service.

Storage

Hyde School does offer limited storage space for items that your child may want to leave at school during the summer months. All items must be carefully boxed/sealed and be clearly labeled with your child's name. Please be aware that if your child leaves items in storage, the storage is at your own risk; Hyde School will not be responsible for lost, stolen or damaged items while they are in storage, and Hyde School will not be responsible for repair or replacement costs. Also, if your child does not return for the next school year and items have been left in storage, you must call Mail It 4 U and arrange for items to be shipped home. We do not ship COD.

Student Mail and Packages

Post Office deliveries are picked up at the local post office at 9:00 a.m. Monday through Friday. Mail is sorted in the package room and then sent to the Student Mail House where two students sort the mail into individual boxes. Students are responsible for getting their combinations and box numbers from the Dean's area. Students who have packages will be listed on a daily Package Slip posted near the package room door with the student's name highlighted. Students are asked to initial next to their name when the package is picked up. There is no Saturday delivery of mail or packages.