

HYDE SCHOOL MEDICATION POLICY

Bath Campus

Students who have valid medical needs for medication at school will be administered medication under the supervision of a school nurse or other school personnel, if the following conditions are met:

- 1) Student will be evaluated by his/her prescribing physician at least once annually.
- 2) Medication must be sent directly to the Health Center in the original container, clearly labeled with the name of student and medication on it. The Health Center will not accept improperly labeled containers.
- 3) Only a limited supply of medication will be kept at school.
- 4) All students are to receive adequate instruction from the prescribing physician regarding the self-administration, desired effect, and side effects of all medications.
- 5) A Physician's Request for Medication Administration form must accompany all prescription and non-prescription medications (including vitamins, supplements, and homeopathics). Hyde School does not allow the use of any products containing creatine or nicotine. All forms must be signed and dated by the prescribing physician. The written order must be renewed yearly and/or when there are any changes in medication, dosage, or time of administration. Medications cannot be prescribed by parents who are physicians.
- 6) A Medication Authorization form must be completed and signed by the parent(s) and student.
- 7) **No medications or supplements are allowed in student rooms without Health Center authorization.**
- 8) Your child's student bank account will be charged a medication distribution fee in the amount of \$150 per trimester for each trimester that the Health Center administers medication to them.

NON-COMPLIANCE WITH MEDICATIONS

Medication non-compliance will be dealt with on an individual basis and in conjunction with the Dean's Area. Be aware that the Health Center does not do mouth checks.

MEDICATION RESPONSIBILITIES

PARENT / GUARDIAN RESPONSIBILITIES

- 1) The parent is responsible for obtaining all paperwork needed by the physician's office with respect to medication.
- 2) The parent will refill all prescribed medication monthly and send directly to the Health Center to ensure an adequate supply at all times. The medication will be in the original container and properly labeled. **The Health Center gives reminder calls as a courtesy only - this should not be relied upon.**
- 3) The parent will keep an adequate supply of medication at home or place of destination for all vacation break times. **The Health Center does not send medications home during fall, winter, and spring breaks** unless they have been filled at our local pharmacy.

STUDENT RESPONSIBILITIES

- 1) The student is to come to the Health Center for all prescribed medications at the proper times.
- 2) The student is to alert the Health Center immediately if there are any questions or concerns with regard to their medication.
- 3) The student is to notify the Health Center of any off campus events (sports, class trips, etc.) in which they will need medication packaged.
- 4) The student will not have any prescription or over the counter medication/supplements in his/her room, or on his/her person without health center authorization.

HYDE HEALTH CENTER RESPONSIBILITIES

- 1) Provide training for appropriate unlicensed personnel on medication administration and review the medication policy.
- 2) See that the prescription medication is kept in a place inaccessible to other students.
- 3) Keep a record of the administration of medication on a designated log.
- 4) **Entire supplies of medication will be mailed home at the end of the summer session and end of the school year with parental permission. All medications remaining in the Health Center following school closing will be destroyed.**